



Our Website is operated by Walker Morris Solicitors which is responsible for the processing of your personal information and is the data controller for all such information. We regard your privacy as very important. Any personal information you provide to us through our Website will be dealt with in accordance with this Privacy Policy, the terms of our engagement letter and the WM Claims Website Terms of Use.

This Privacy Policy describes the information we may collect from you and the purpose for our collection of it.

Data Protection

As data controller we take all necessary steps to comply with our obligations under the Data Protection Act 1998 and its relevant subordinate legislation when handling any personal information.

1. when you supply any personal information to us we will meet our legal obligations to you in the way that we deal with that information.
2. In accordance with the Data Protection Act 1998 we are required to collect personal information fairly and to let you know how we will use it (see paragraph 2 below) and whether we will pass the information on to anyone else (see paragraph 3 below).
3. we will comply with the Principles set out in the Data Protection Act 1998 and we will ensure all personal information supplied to us is held securely (see paragraph 7 below).
4. you are entitled to see the personal information that we hold about you and may ask us to make any necessary changes to ensure that it is accurate and kept up to date.

What personal information do we collect and why do we collect it?

1. we will collect personal information from you when you respond to requests to submit personal information about yourself through our Website.
2. we will use the personal information supplied by you to keep a record of the services you have subscribed to, to deliver services you may have requested, to inform you of legal developments that may affect you or to inform you of new products, services or events which we think may be of interest to you.
3. If you have provided us with your contact details, we may contact you by telephone, mail, e-mail or fax. We will not contact you for direct marketing purposes if you have indicated that you do not wish us to use your personal information for this purpose when we collected the information.

To whom will we supply your personal data?

We will only supply your personal information to another person or organisation:

1. where we need to share the information to provide a product or service you have requested.
2. where we need to send the information to persons or organisations who work on our behalf to provide a product or service to you but such persons or organisations may only use this information in order to provide such product or service on our behalf and not for any other purpose. Where such a person or organisation does work on our behalf we will ensure that they take appropriate technical and organisational measures to protect your personal information against unauthorised or unlawful processing and against accidental loss or destruction of, or damage to, personal information.
3. where we are required to supply the information in order to comply with the law or the requirements of a regulatory authority.

Links to other websites

This Privacy Policy only extends to our Website and does not, therefore, extend to your use of, provision of information to and collection of information on any website not connected to Walker Morris Solicitors to which you may link by using the hypertext links within this website.

Security

Walker Morris Solicitors take great care to ensure the security of our Website and your personal information. We use up to date industry security measures and procedures to keep personal information as safe and secure as possible against access by unauthorised persons and against unlawful processing, accidental loss, destruction and damage.

Changes to this Privacy Policy

We may edit or amend this Privacy Policy from time to time. If we make any substantial changes in the way we use your personal information we will notify you by posting a prominent notice on the Home page of our Website.

If you have any questions about our Privacy Policy or any other aspect of our website please contact Terry Spicer at Walker Morris Solicitors, Kings Court, 12 King Street, Leeds, LS1 2HL.

Tel: 0113 283 2500

Email: terry.spicer@walkermorris.co.uk